

CHAPERONE POLICY

Thank you for volunteering and accepting the very important responsibility of chaperone. As our team participates in events, both locally and out of state, they act as representatives of CYC. This underscores the importance of behavior, respect for team members and competitors, speech, actions, and dress code. We count on our sailors and parents, our chaperones and coaches, to consistently convey an appropriate message that the Chicago Yacht Club is a quality organization that upholds the qualities and traditions of junior sailing. Every sailor in the CYC Junior Program is required to sign a Sailors Code of Conduct to signify that they understand and will abide by the rules of the Junior Fleet. In terms of the chaperone's responsibilities, we have set forth some requirements and guidelines as to our expectations and assume that good judgment and logic will serve as our guide when there is no written rule as to the specific issue.

Qualifications

A chaperone is an adult (26 years of age or older) who is willing to supervise and care for the general welfare of the sailors during overnight and out of town events. All chaperones must be pre-qualified, and the selection of chaperones is ultimately subject to approval by the Junior Activities Committee. All chaperones are required to take approved youth protection training, and undergo a background check every two years. Currently approved youth protection programs are: Boy Scouts of America, Girl Scouts of America, American Youth Soccer Organization, and Virtus; other youth protection training may be accepted at the discretion of the Junior Activities Committee. It is the responsibility of each chaperone to provide proof of youth protection to the Race Team Coordinator. All chaperones must undergo a Volunteer Check background check form American Checked www.americanchecked.com; all results will be supplied to CYC in strict confidence. The Junior Activities Committee has the sole discretion to accept, reject or replace any chaperone.

Responsibilities

- Chaperones should ride in the same vehicle or group of vehicles with the sailors to and from events.
- Chaperones are on duty at all times during overnight travel unless otherwise excused by another chaperone. Coaches are responsible for supervision during day time sailing activities from the time of reporting until dismissed. The interaction between chaperones and CYC coaches is very important to coordinate sailors' schedules.
- Use or possession of controlled substances and firearms are prohibited when serving as a chaperone.
- The use of alcohol should be in moderation only. Driving under the influence is prohibited. Please set the right example for our young men and women.

- Chaperones should not retire until all sailors are checked in for the night, all visiting between rooms has stopped, and the chaperones are reasonably sure that the groups are quiet and in their rooms.
- Chaperones are required to remain within 10 miles of the sailors at all times, unless they arrange temporary coverage by another chaperone.
- Chaperones are required to make sure that sailors abide by curfew restrictions and that at night, rooms stay split by gender.
- All room problems or illness must be reported immediately to the chaperone.
- Chaperones have the right to inspect all bags and personal belongings.
- Chaperones shall set curfew hours and hold sailors accountable to them.
- After curfew hours sailors must be segregated by gender and returned to their rooms.
- Chaperones should, with team input, plan team activities when not engaged in sailing activities.
- Chaperones must strictly enforce the zero tolerance rules, including the use of alcohol or illegal drugs. If the rules are broken, at the discretion of the Sailing Director and/or Junior Committee, the sailor goes home at their parents' cost. The behavior expectations and rules are in a contractual form and signed by both the participants and parents or guardians prior to participation.
- Incidents or accidents should be reported in writing. Do not determine cause on the reports, just report the facts. This can also be accomplished with an email to the Sailing Director. A written record is best.
- Chaperones are responsible for bringing sailor's medical forms with them at all times.
- Chaperones should complete team entry upon arriving at the regatta, by submitting all sailor waivers and checks. The checks and waivers should be collected before leaving for the regatta.

Chaperones should contact parents of sailors prior to departing to discuss the itinerary, special needs, emergency contact numbers, severe allergies, and any other item that is pertinent to the trip. Remind parents that sailors should have their medical release information with them.

At the end of a trip, chaperones should submit an account of expenses incurred to the parents of the sailors that must submit reimbursement. Chaperones pay for their share of lodging, meals, and personal costs. Sailors pay for gas, tolls, their meals, lodging, and so on.

NOTE: TRANSPORTATION OF SAILORS IS THE RESPONSIBILITY OF THE CHAPERONE(S), NOT THE COACHES.

CODE OF CONDUCT FOR JUNIOR SAILORS

Chicago Yacht Club (CYC) strives to be among the premier Junior Sailing Programs in the United States. In order to achieve this goal, all program participants (junior sailors, coaches/instructors, program managers, parents and other adults) must understand and work to implement the Junior Fleet Mission Statement. As a nationally recognized leader in the sport of sailing, the CYC expects all program participants to conduct themselves appropriately at all times and to follow the following Code of Conduct:

Respect For Others – I will respect the rights, dignity and self-worth of every individual. I will act honorably and will not lie, cheat or steal (or borrow without permission). I will encourage my fellow junior sailors to display the same qualities, and I will report those who do not respond appropriately to my encouragement to my coach/instructor.

Professional Conduct – I will work proactively to achieve my full potential. I will trust that my coaches/instructors have my best long-term interest at heart, and I will willingly comply with their direction.

Personal Conduct – I will conduct myself professionally and accept responsibility for my actions. I will display high standards in my language, manner, punctuality, preparation and presentation. I will display self-control, courtesy, respect, honesty, dignity and professionalism. I will refrain from criticizing others
– This includes my interactions with opponents, coaches, officials, administrators, parents and spectators.

Good Sportsmanship/Corinthian Spirit – I will continually strive to demonstrate good sportsmanship, both on and off the water. I will place winning in the context of good sportsmanship and fair play. (Remember Paul Elvstrom’s quote: "You haven't won the race, if in winning the race you have lost the respect of your competitors.")

Possession And/Or Use Of Any Illegal Substance Including, But Not Limited To, Drugs And Alcohol – Every program participant must understand that the ability to operate without mental or physical impairment underpins the safety and surety of our program, both on and off the water. I will refrain from smoking, drinking and/or illegal drug use.

Safety – Safety underpins everything we do. As such, it must be viewed as a philosophy, and NOT simply items on a checklist. Sailing and racing are inherently risky activities, and all coaches/instructors will actively manage risk when working with our youngest sailors and will help our older sailors understand appropriate risk management strategies to ensure that the training and/or competitive environment is safe. As a junior sailing program participant, I will ensure that my equipment is ready to support all planned activities. I will immediately inform my coach/instructor if I feel that I am not ready to participate fully in the planned activity (i.e., understand the task, am physically healthy enough, rested and skilled to ensure its successful outcome). I will look out for my fellow junior sailors.

I, _____ have read and understand the CYC Junior Program Mission Statement and I agree to abide by the Code of Conduct for Junior Sailors. I recognize that participation in the CYC Junior Program is a privilege, and not a right. I understand that if I do not abide by and promote the Code of Conduct I may be temporarily or permanently suspended from CYC's Junior Program.

Signature of Junior Sailor

Date

CODE OF CONDUCT FOR PARENTS AND CHAPERONES

Chicago Yacht Club (CYC) strives to be among the premier Junior Sailing Programs in the United States. In order to achieve this goal, all program participants (junior sailors, coaches/instructors, program managers, parents and other adults) must understand and work to implement the Junior Fleet Mission Statement. As a nationally recognized leader in the sport of sailing, the CYC expects all program participants to conduct themselves appropriately at all times and to follow the following Code of Conduct:

Respect For Others – I will respect the rights, dignity and self-worth of every individual.

Role Model – I will be mindful that parents are role models. I will strive to demonstrate the highest standard of ethical conduct (e.g., be fair, considerate and honest). I will act in a way that projects a positive image. I recognize and will reinforce that all junior sailors deserve equal attention and opportunities. I will not attempt to influence the coaching staff or program administrators into affording my child special consideration.

Personal Conduct – I will actively work to help my child achieve his or her full potential. I will allow the coaches to coach, and I will parent. I trust that the coaches/instructors have my child's best long-term interest at heart, and I will willingly support their decisions and direction. I will emphasize performance goals and good sportsmanship rather than outcome goals. I will refrain from criticizing participants, coaches, officials, administrators, spectators and other parents. I will maintain high standards in my language and manner, and will display courtesy and respect for others. I will respect the program's need for punctuality by having my child on site, on time, with all required equipment. I will give appropriate attention to any material the staff sends, and will provide timely and appropriate response.

Good Sportsmanship/Corinthian Spirit – I will continually strive to demonstrate and promote good sportsmanship, both on and off the water. I will place winning in the context of good sportsmanship and fair play. (Remember Paul Elvstrom's quote: "You haven't won the race, if in winning the race you have lost the respect of your competitors.")

Possession And/Or Use Of Any Illegal Substance Including, But Not Limited To, Drugs And Alcohol – Every program participant must understand that the ability to operate without mental or physical impairment underpins the safety and surety of our program, both on and off the water. I will not allow my child to smoke, drink or possess/use illegal drugs. I will not justify illegal conduct by offering that "I did it when I was their age."

Safety – Safety underpins everything we do. As such, it must be viewed as a philosophy, and NOT simply items on a checklist. Sailing and racing are inherently risky activities, and all coaches/instructors will actively manage risk when working with our youngest sailors and will help our older sailors understand appropriate risk management strategies to ensure that the training and/or competitive environment is safe. As a parent I will reinforce this philosophy with my child, and I will immediately inform the coach/instructor if I feel my child is not ready to participate fully in the planned activity (i.e., physically healthy enough and rested to ensure its successful outcome).

I, _____ have read and understand the CYC Junior Program Mission Statement and I agree to abide by the Code of Conduct for Parents. I recognize that participation in the CYC Junior Program is a privilege, and not a right. I understand that if I do not abide by and promote the Code of Conduct I may be temporarily or permanently suspended from CYC's Junior Program.

Signature of Parent or Legal Guardian

Date